

# Westfield Fire and Rescue District

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Regular Meeting  
March 7, 2016

Thombs called the meeting to order at 6::00 PM. Roll call: Likley- aye, Schmidt- aye, Thombs- aye.

## **Presentation of State Fire Marshal Poster Contest Winners**

- Trustees presented Antonio Ortega and Izzy Frasz with gift cards and certificates for their winning participation in the poster contest.

**Comments from the floor-** none

## **Minutes to be approved**

***Schmidt makes a motion to accept the WFRD February 15, 2016 meeting minutes; seconded by Likley. Roll call: Likley- aye, Schmidt- aye, Thombs- aye. The motion passes.***

## **Chief's Report**

- February had 26 runs; 19 EMS, 6 Fire and 1 Motor Vehicle. There were 17 from the township, 6 from the Village and 3 in Seville.
- Associations Annual Banquet was held on March 5. Recognition Awards went to Adam Anderson for Firefighter, Patty and Russ Zupanic for EMS and Sarah Sitko was given the Chief's Award.
- A representative from the State Fire Marshall's office presented certificates to the State winners of the Poster Contest. Izzy Frasz and Antonio Ortega were presented certificates; ribbons, two smoke alarms and each family were given tickets to the State Fair.
- Last Monday our CPR instructors certified 32 teachers from the Cloverleaf School District. The district will be closer to achieving Heart Saver Certification.
- Lt. Anderson and the Chief traveled to Nebraska for a pre-paint inspection for the new truck being built. The truck will be on display at the FDIC and the Smeal Fire Apparatus will compensate the department with passes to the conference and room accommodations for our members in the amount of just over \$2500.00. They will also be lettering the truck for the WFRD. Seville is allowing the WFRD to continue using the truck for the cost of maintenance.
- Training session is scheduled for the Integrated Public Alerting Warning System (IPAWS) on March 15 at 10 a.m. The application for a Memorandum of Agreement (MOA) for FEMA is being processed which will give the department permission to use the system.
- The HVAC roof unit is not providing heat to the training room. The cost to repair the unit is over \$700 due to the rust in the unit. The air conditioning is still functioning so the Chief is looking into portable heaters as an option.
- The 2012 Ford Expedition is experiencing paint bubbling due to corrosion on the tailgate. This is out of warranty and repairs will cost \$1,225.49. It will be less without taxes. Likley would like another quote (Southside Collision) for this work.

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The Trustees thanked the Chief for the invitation to attend the banquet. The Trustees all enjoyed socializing with the WFRD.

## **Old Business-**

OBMV on hold

Records Retention on hold

VFIS Insurance was discussed by the Trustees. Zack Steward of VFIS said that the wording on the policy would make VFIS the primary insurance and Workman's Comp will be secondary. The WFRD will collect \$1.00 from each employee so they are contributors to their policies. Zweifel will provide a receipt to each employee for records.

***Thombs makes a motion to collect \$1.00 from each member of the WFRD to assure the VFIS policy is secondary and Workman's Comp is primary; seconded by Likley.***

*Discussion: Employees supplement their paying for this insurance.*

***Roll call: Schmidt- aye, Thombs- aye, Likley- aye. The motion passes.***

## **Announcements**

WFRD reg. meeting on March 21, 2016 @ 6:30 PM

## **Fiscal Officer's Report**

- Payment listing in the amount of \$14,202.16  
*Discussion C&L Shoes (part of Chief's \$250.00 allowance)*
- Channing Bete Co.- CPR supplies
- Electronic Transfers (some are from the last meeting since there was an extra week without a meeting).
- VFIS Insurance \$1299.00- Once employees pay their supplemental \$1.00 each this should be reflected in the total amount and reduce the payment from the WFRD.
- Pilot Credit Card was due February 16, 2016 and the next payment is March 16, 2016 (Trustees do not want late fees).
- Physico Control Inc.-(Cardiac Monitors) in the amount for \$2935.00 – Service Contract for both units and covers batteries (1<sup>st</sup> payment for a 4 year contract).
- Likley asked the Chief to address the billing and recovery. The records show that for MVA (\$15,103) the report is less than the revenue and EMS billing is \$113,000 was billed but only \$11,491.00 was collected (as of 12-31-15). The Chief provided the Trustees with end of the year EMS reports which shows the distribution of payments. Chief will provide current report at the next meeting. Likley would like to know actual revenue to better run the WFRD.

***Schmidt makes a motion to pay the bills as submitted; seconded by Thombs. Roll call: Thombs- aye, Likley- aye, Schmidt- aye. The motion passes.***

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- Cash Summary by Fund in the amount of \$407,473.12
- Zweifel will set-up meeting with Trustees to discuss 2016 Appropriations. Thombs would like to include the Chief. Special Meeting on Thursday, March 10, 2016 @ 3:00 PM.
- Likley would like Zweifel to provide the Appropriations Status Report through 12-31-2015, 2015 Revenue Ledger Report, Amended certificate of Resources back from the MC Auditor.
- Likley asked if the Cash Summary by Funds had carry overs and was there revenue added in the first 2 months of 2016. As of March 1, 2016 \$331,143.68 (OTARMA Revenue to WFRD)

Correspondence- Aetna will not be renewing health coverage after June 1, 2016. The Township must choose a new plan for the group members. Zweifel will contact Mr. Organ for policy information.

**New Business**-nothing

ZI Sims- Delivery for WFRD (past notices for 2 items at the post office were left in her mailbox).

***Likley makes a motion to adjourn at 7:00 PM; seconded by Schmidt. All said aye.***

***Respectfully submitted by:***

***Cheryl Porter, Zoning Secretary***

***Date approved: March 21, 2016***

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***Trustee William Thombs***

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***Trustee James Likley***

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***Trustee Michael Schmidt***

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